



European Commission



UNIVERSITAS
OPOLIENSIS



University of Udine

Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017/2021

between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY PIC-Number 999899281	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	Homepage for Incoming Students: http://www.uniud.it/en/uniud-international/incoming-exchange-students General course catalogue: http://www.uniud.it/it/didattica/info-didattiche/guida-del-corso Courses held in English: http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

	I UDINE01	Academic contact: Edo D'Agaro Edo.dagaro@uniud.it Dipartimento di Scienze Agrarie, Ambientali e Animali Via Sondrio 2A Udine - ITALY	
OPOLE UNIVERSITY PIC-Number 996872396	PL OPOLE01	Institutional Erasmus+ Coordinator: Aleksandra SCHWIERZ, MA Office for Scientific Research and International Relations Opole University, Collegium Minus, 11a Kopernika Sq., 45-040 Opole, POLAND erasmus@uni.opole.pl Departmental Coordinator: Ewa MOLISZEWSKA, PhD, UO Prof. Faculty of Natural and Technical Sciences Department of Biotechnology and Molecular Biology Collegium Biotechnologicum, ul. Kardynala Kominka 6,6a, 45-032 Opole, POLAND ewamoli@uni.opole.pl	For exchange students: www.erasmusplus.uni.opole.pl Course Catalogue: http://erasmusplus.uni.opole.pl/show.php?id=87&lang=en&m=10

B. Student Mobility numbers⁴ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 st cycle, or undergraduate]	Study cycle [2 nd cycle, or postgraduate]	Study cycle [phd or doctoral cycle]	Total Number of students	Duration of stay for each student [number of months]
I UDINE01	PL OPOLE01	051 Biological and related sciences	X	X		2	6
PL OPOLE01	I UDINE01	051 Biological and related sciences	X	X		2	6

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	PL OPOLE01	051	Biological and related sciences	1	1
PL OPOLE01	I UDINE01	051	Biological and related sciences	1	1

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01	Biological and related sciences	English		B2	B2
PL OPOLE01	Biological and related sciences	Polish	English (limited courses)	B1 in English recommended	B2 in English recommended

- ***At the University of Udine:*** Courses held in English can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses>

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Additional requirements

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

- <http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/extension-of-the-study-period>

- <http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/changes-to-the-original-learning-agreement>

PL OPOLE01:

Students fill in the Application Form (to be found on www.erasmusplus.uni.opole.pl), Learning Agreement and Application for Accommodation (for those willing to stay in OU dormitories), three coloured photographs for the Student's ID. All documents should be sent before the deadline (for spring term – 15 December; for fall term – 15 June) to the Office for Scientific Research and International Relations duly signed and stamped by the Home Institution.

For staff mobility, the Teaching Programme or the Training Programme (to be found on www.erasmusplus.uni.opole.pl) should be discussed and prearranged with the particular Departmental Coordinator.

The students are guided by Departmental Coordinators for didactic issues as well as by the Office for Scientific Research and International Relations for practical issues like registration, residence permit, student ID, transportation options, accommodation, etc.

Opole University has the infrastructure to welcome students with disabilities.

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

F. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
PL OPOLE 01	June 15 th	December 15 th

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.
- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).
- **I UDINE01** will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.
- Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from the October of the following new academic year.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

- **PL OPOLE01** will send its decision within 4 weeks.
- A Transcript of Records will be issued by **PL OPOLE01** no later than 5 weeks after the assessment period has finished.

G. Information

1. Grading systems of the institutions

The link to our webpage is

[Erasmus code]	WEB PAGE																		
I UDINE01	http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects																		
PL OPOLE01	<p style="text-align: center;">PL OPOLE01</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>excellent</td> <td>- 5</td> <td>- A</td> </tr> <tr> <td>very good</td> <td>- 4,5</td> <td>- B</td> </tr> <tr> <td>good</td> <td>- 4</td> <td>- C</td> </tr> <tr> <td>acceptable</td> <td>- 3,5</td> <td>- D</td> </tr> <tr> <td>satisfactory</td> <td>- 3</td> <td>- E</td> </tr> <tr> <td>fail</td> <td>- 2</td> <td>- F</td> </tr> </table>	excellent	- 5	- A	very good	- 4,5	- B	good	- 4	- C	acceptable	- 3,5	- D	satisfactory	- 3	- E	fail	- 2	- F
excellent	- 5	- A																	
very good	- 4,5	- B																	
good	- 4	- C																	
acceptable	- 3,5	- D																	
satisfactory	- 3	- E																	
fail	- 2	- F																	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/right-to-stay-in-udine-no-eu-students
PL OPOLE01	Office for Scientific Research and International Relations Tel.: +48 77 5415975 erasmus@uni.opole.pl	www.erasmusplus.uni.opole.pl

3. Insurance

At the University of Udine: Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.

Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL OPOLE01	Office for Scientific Research and International Relations Tel.: +48 77 5415975 erasmus@uni.opole.pl	www.erasmusplus.uni.opole.pl



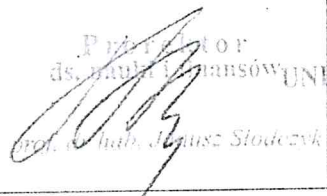
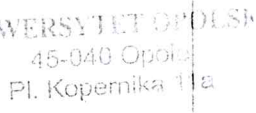
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine
PL OPOLE01	Office for Scientific Research and International Relations Tel.: +48 77 5415975 erasmus@uni.opole.pl	www.kampus.uni.opole.pl

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶	stamp
I UDINE01	Vice Rector for Erasmus+ Mobility prof. M. Ballerini	22-01-16		
PL OPOLE01	Prof. dr hab. Janusz SŁODCZYK Vice-Rector for Science and Finance	2015-12-21	 Prof. dr hab. Janusz Słodczyk	

⁶ Scanned signatures are accepted